



# Risk Assessment

IMS Form048  
Issue 01 Dated Oct 2020

Operation / Task:	Driving Safely during the workday	Name of Assessor:	Rhys Milton
Assessment Ref:	RA044	Date of Assessment:	02.01.2024
Persons at Risk:	ASW Employees, Sub- Contractors, Client	Reviewed by	R. Milton
Location / Area:	ASW Health and Safety Assessment 2024	Review date	31.12.2024

Ref	Activity	Hazard	Risk	Pre-Control Risk Rating			Control Measures	Post-Control Risk Rating			Comment
				L	S	L x S		L	S	L x S	
1	Driving company Vans	<p>Crashing the vehicle</p> <p>Inexperienced driving the vehicle</p> <p>Unqualified to drive the vehicle</p> <p>Inappropriate driving techniques</p> <p>Decreased driving techniques due to any distractions such as mobile phones being used</p> <p>Driving ability impaired due to alcohol or drugs</p>	Slight injury or severe case fatality	5	5	25	<ul style="list-style-type: none"> <li>An assessments of any persons driving abilities and history of the driver is identified, drivers declaration form is to be completed with their copy of their driving license attached and checked</li> <li>Ongoing assessments will be continuously carried out, speed is to be judged, location is being assessed and any accidents recorded which is through a tracker system. All reports given to the transport manager</li> <li>All employees who are asked to drive will be given adequate information on what is expected of them and what guidelines, rules they must follow.</li> <li>All new employees will be run through an induction outlining the rules of the road, what is expected for each journey and how to act on the road</li> <li>Anyone who is asked to drive as part of their job has been informed that they must not drive while under the influence of drugs and alcohol</li> <li>All drivers comply with the minimum eyesight standard for driving highway code rule 92 "You must be able to read a vehicle number plate, in good daylight, from a distance of 20 metres (or 20.5 metres where the old-style number plate is used) If you need to wear glasses (or contact lenses) to do this you must wear that at all times while driving.</li> <li>Vehicle is to be cleaned and maintained in proper fashion, mirrors cleaned so visibility is not effected, dashboard cleared in order to judge environment on the roads properly</li> <li>Any goods and equipment to be carried in the vehicle is properly secured so that it does not cause injury in the event of an accident, drivers not distracted by any loose objects moving around the car while driving (e.g., ladders on the roof secured properly)</li> <li>Anybody driving any vehicle is sufficiently healthy to do so safely and not put themselves or others at any risk</li> <li>Anyone who is asked to drive as part of their job has been informed that they must not be using anything that may distract them (e.g., mobile phones)</li> <li>All vans routinely checked for any faults and reported, if necessary, van then brought in and checked by a qualified and competent engineer</li> </ul>	1	5	5	

